



ARRANGEMENT MEETING FORM

In order to help make the most efficient use of your arrangement meeting with the Funeral Director, we have compiled a list below that you should review and gather, prior to coming into the funeral home for your arrangement meeting.

These are the documents and information required for the Funeral Home to take the next steps on your loved ones behalf. You may also need this information in the future and this form is meant for you to compile your loved ones information and keep it all safely stored in one organized place.

Please save this form on your computer in a safe place as it contains personal and sensitive information. When completed, please print it out and bring it with you or email it to the funeral home prior to your arrangement meeting. If you have any questions please don't hesitate to call us.

Legal full name

Date of birth

Place of birth (city/state/region province/country)

Served in the armed forces yes no (same line) Branch (with fill in box) Years (with fill in box)

Yes No

Decedents Race

- | | | | | |
|--|--|--|--|-----------------------------------|
| <input type="checkbox"/> White/Caucasian | <input type="checkbox"/> Black or African American | <input type="checkbox"/> Asian Indian | <input type="checkbox"/> Chinese | <input type="checkbox"/> Filipino |
| <input type="checkbox"/> Filipino Japanese | <input type="checkbox"/> Korean | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Native Hawaiian | <input type="checkbox"/> Samoan |
| <input type="checkbox"/> Guamanian or Chamorro | <input type="checkbox"/> American Indian | <input type="checkbox"/> Alaska Native | | |
| <input type="checkbox"/> Other | <input type="text"/> | | | |

Highest Education Level

Social Security Number

Marital Status

Surviving Spouse Full Legal Name (include Maiden)

Usual Occupation

Industry for Occupation

Name and Location of Company for Occupation

Decedent's Legal Address

Decedent's Father's Full Name

Decedent's Mother's Full Name (include Maiden)



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FAIRCHILD SONS FUNERAL HOME

Next of Kin information

(Next of Kin is defined by law as: person designated in written instrument pursuant to section 4201, spouse, domestic partner, children 18 or older, either of the parents, any sibling 18 or older, authorized guardian, fiduciary.)

Full Legal Name

Legal Address

Telephone number

Please bring these items of information with you at the time of arrangements:

- Clothing. Please include clothing high in the neck, undergarments, dentures, glasses, jewelry, rosary beads, wigs, etc.**
- Cemetery Deed**
- Recent photo as a reference for hair and cosmetology (Both Male and Female)**
- Makeup or hair dye if preferred**
- Military Paperwork**
- Obituary/ Death Notice – List of family members you would like to include**
- If applicable, suggested Charity designation**